



Q & A on FY 2020 iPS Academia Japan Grants  
Version.1

**Questions regarding the Applications**

Q1. Who should I ask to fill in the letter of recommendation (Form 2 of the application)?

A1. Please ask the manager of the organization which you belong to (or the head of your department). If you belong to a university, please ask a professor or a person in a higher position (e.g. President, Dean of your faculty, etc.). If you belong to a public research institution, please ask a professor, the department manager or office manager, or someone in an equivalent position.

Q2. Is it possible for the same person to recommend more than one applicant?

A2. Yes, the same person may recommend multiple applicants and it is possible to have more than one applicant from the same organization.

Q3. Is it possible for the same applicant to apply more than one research topic?

A3. Yes, you may. However, only one of the projects can be selected.

Q4. Can researchers of foreign nationality or temporary employment apply?

A4. Yes, if you are enrolled in a university or a public research institution in Japan and are expected to be conducting research in Japan until the grant period expires (End of December 2021).

Q5. Is it possible to fill out the application (Form 1) and the letter of recommendation (Form 2) in English?

A5. The application (Form 1) is accepted either in English or Japanese. However, the letter of recommendation (Form 2) is only accepted in Japanese.

Q6. What types of public research institutes are eligible to apply?

A6. The eligible research institutions are as follows;

National and public institutions, national research and development agencies, (local) independent administrative agencies, (general/public interest) incorporated associations, (general/public interest) incorporated foundations, and incorporated medical institutions

Q7. Is it possible to apply for and receive other grants on the same research topic as the one I will be applying for this grant?

A7. It is possible to apply for and receive other grants. However, please check if there are any provisions in the application requirements for the other subsidies, such as not to apply for multiple grants or regulations regarding accepting more than one grant.

Q8. Is there a possibility that none of the projects will be selected?

A8. As a result of the selection process, there is a chance that none of the projects are selected.

Q9. Is it possible to re-apply the year after receiving the grant?

A9. From the perspective of supporting as many researchers as possible, we will not accept the same person consecutively.

### **Questions regarding the Grant**

Q10. Are there any regulations on the account to receive the grant? Also, please let me know about the handling of indirect expenses (Overhead, etc.) to the organization which I belong to.

A10. The account for receiving the grant can be either the individual account of the recipient or the account of the recipient's laboratory or institution. If you would like to transfer the grant to your personal account, please carry out the necessary procedures for withholding tax. If you would like to transfer the grant to the account of your laboratory or institution, you must complete the overhead exemption procedure within your institution after you have been selected as a recipient. If you need documentation for overhead exemptions, please contact us.

Q11. What can I use the grant for?

A11. We will show some examples of expenses that can be covered by the grant. Please contact our office in advance if you are unsure of anything.

- Equipment costs for the research project (including PCs), costs for consumables items (reagents, laboratory animals, etc.), and outsourcing costs
- Registration fees, travel fees, and accommodation fees for the recipients of the grant to attend domestic or overseas academic conferences related to this research grant
- Expenses for holding meetings and workshops related to the research project, such as for renting venues and light meals
- Allowance and travel fees for the lecturers of meetings and workshops related

to the research project.

Q12. What are the expenses that CANNOT be covered by the grant?

A12. Here are some examples of the expenses for which you CANNOT use the grant.

Please contact our office in advance if you are unsure of anything.

- Labor cost (excluding allowance for hiring a student part-time)
- Expenses for registration, travel, and accommodation of non-recipients of the grant to domestic or overseas academic conferences
- Annual membership fee of association
- Indirect expenses to the organization which the recipient belongs to (e.g. overhead) (This applies if you wish to transfer money to your institution's bank account)
- Withholding Tax (This applies if you wish to transfer the grant to your own account)
- Maintenance costs of facilities and equipment of buildings
- Cost of repairing equipment
- Furniture that should normally be provided (desks, chairs, etc.)
- Electronic communication devices such as smartphones

Q13. Is it possible to extend the duration of the grant?

A13. In principle, it is not approved. However, please consult us if you get sick during the period or in the case of special circumstances, such as maternity leave, childcare leave, or nursing care leave.

## **Others**

Q14. What should I do if I change my affiliation during the grant period?

A14. Please contact us as soon as you decide to change your affiliation. We allow the grant to be transferred to the organization which the recipient belongs to, under the condition that the project will be continued. However, in the case of studying abroad or changing to an overseas organization, the transfer of the grant will not be allowed, and you will be asked to return the balance of the grant.

Q15. I would like to apply for a patent for my research results. Do I need to go through any procedures?

A15. No, there is nothing you need to do.

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